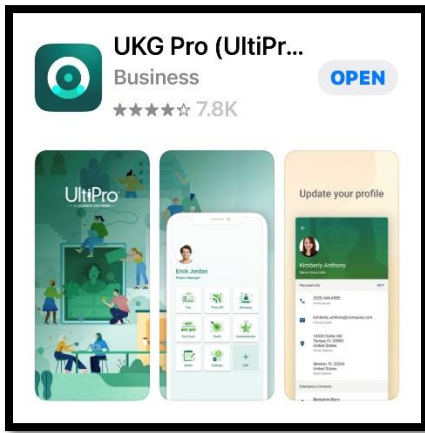


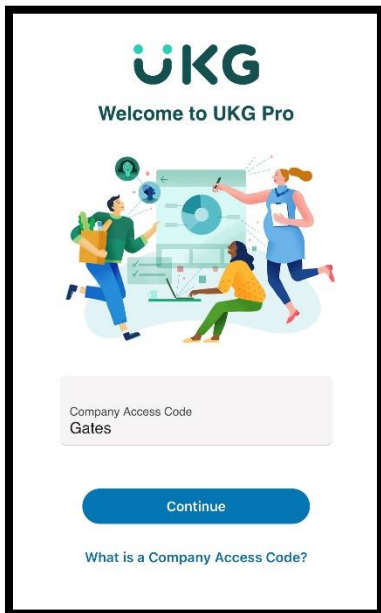
Step 1 - Install the App

Go to the Apple App Store or Google Play Store on your mobile device and download the UKG Pro Mobile App.



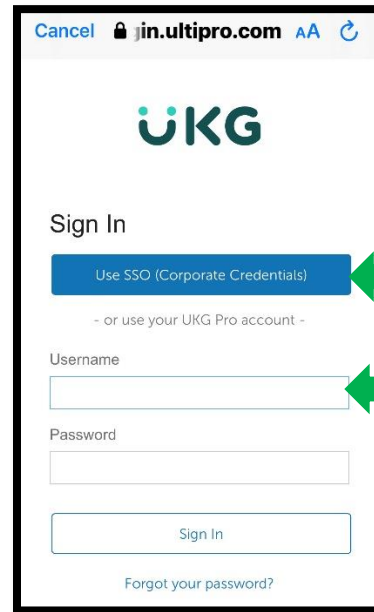
Step 2 - Enter the Company Access Code

Company Access Code: **Gates**



Step 3 – Select the SSO sign in link

Select “Use SSO (Corporate Credentials)”

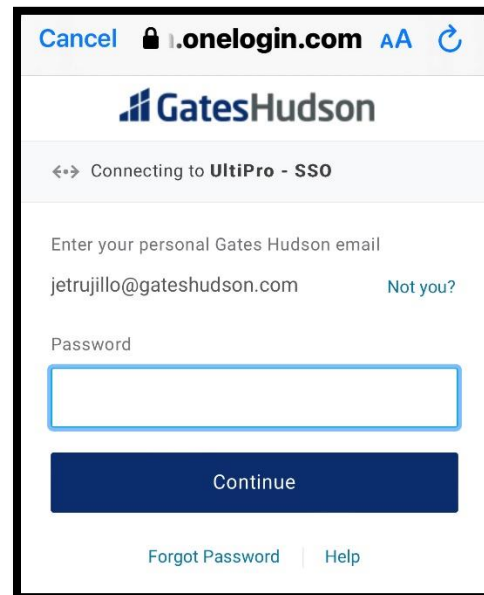


Use your **OneLogin** Credentials

Use your **UKG** Credentials

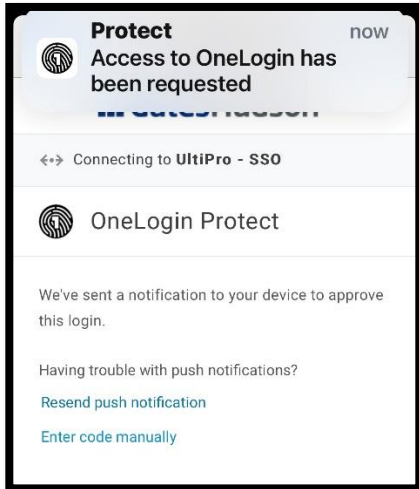
Step 4 - Sign In

Enter your **OneLogin** username and password to log in.

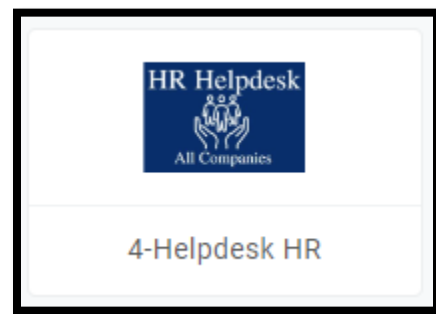


Step 5 – Approve the 2Factor Authentication (2FA) Request

You will receive a notification to approve the login. Please accept in order to access your account.



If you have any issues please submit a helpdesk ticket found on your Onelogin account.



Step 6 – Congratulations! You have successfully accessed your account!

